

September 1915

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ARMY ORDERS.

WAR OFFICE,
1st September, 1915.

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Army Orders.—September, 1915.

ARMY ORDERS NOW PUBLISHED FOR THE FIRST TIME.

INSTRUCTIONS, REGULATIONS, &c.

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ARMY ORDERS.

Army Orders Nos. 319 to 336 have been published during the month of August, 1915.

Published on the 5th August, 1915.

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| <div style="text-align: right;">100</div> <div style="border-top: 1px solid black; border-bottom: 1px solid black; padding: 2px 0;">Medical</div> <div style="text-align: right;">387</div> | <p>I.—Promotion of Lieutenants of Royal Army Medical Corps, Special Reserve, and Territorial Force.—1. With reference to paragraph 102, Territorial Force Regulations, it is notified that, during the present period of embodiment, Lieutenants of the Royal Army Medical Corps, Territorial Force, will be eligible for promotion to the rank of Captain on the completion of six months' embodied service.</p> <p>2. No promotion, under this decision will, however, bear a date prior to the 1st April, 1915, even though the officer may have completed the qualifying minimum period of six months' embodied service sometime prior to that date. Subject to this proviso, embodied service rendered before the 1st April, 1915, will be allowed to count as qualifying service for the purpose of these promotions.</p> <p>3. Recommendations for promotion should be put forward immediately in accordance with the above decision.</p> <p>4. The promotion of Lieutenants of the Royal Army Medical Corps, Special Reserve, will be made on similar lines. The necessary action in their case will be taken by the Army Council direct.</p> | <div style="text-align: right;">A.O. 319.</div> <div style="border-top: 1px solid black; border-bottom: 1px solid black; padding: 2px 0;">1915.</div> |
|---|--|---|

Army Orders.—September, 1915.

Published on the 6th August, 1915.

A.O. 320. 1915.	II.—War Loan, 1925–1945.—The following will be substituted for paragraph 5 (e), (i.) (ii.) and (iii.), of Army Order 275 of 1915 :—	36 Gen. No. 1320
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A.O. 320. 1915.	“(i) Verify that the amount to be invested by each soldier is covered by his credit balance, and charge the amount against his pay account ; (ii) forward the lists to the Comptroller and Accountant-General, General Post Office, London, E.C., who will check them with the soldier's applications, make any necessary amendments, and return them to the Regimental Paymaster ; (iii) on receipt of the amended lists pay over the amounts to the Postmaster-General through the cashier of the Command.”
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Published on the 13th August, 1915.

A.O. 321. 1915.	III.—Pay Books of Invalid Soldiers who have returned to the United Kingdom from Active Service.—With reference to the instructions issued with Army Order 116 of 1915, when a soldier who has been transferred sick or wounded to the United Kingdom from active service proceeds to a rejoining unit as fit for duty, the Paymaster will forward the Pay Book (Army Book 64) to the Officer Commanding the unit, who will be held responsible that the entries regarding inoculation, &c., which will be found on the inside right-hand cover of the Army Book 64, are accurately transferred to the new Army Book 64, which will be held ready for issue to the soldier on again proceeding to join an Expeditionary Force.	24 Gen. No. 4446
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After the necessary transfer has been made, the old pay book will be returned to the Paymaster without delay.

It is essential that entries made in the right-hand inside cover of Army Book 64 should not be obliterated in any way.

Army Orders.—September, 1915.

<div style="text-align: right;">65</div> <div style="text-align: right;">390</div>	<p>IV.—Territorial Force Regulations—Amend-</p> <p>ment.—Paragraph 404 <i>add</i> “but when they are embodied or are otherwise subject to Military Law in the circumstances mentioned in Section 176 (6A) of the Army Act, they are in the same position as officers and men of the Regular Forces with regard to their being ordered on duties of this nature.”</p>	<p>A.O. 322.</p> <p>1915.</p> <p>A.O. 322.</p> <p>1915.</p>
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<div style="text-align: right;">25</div> <div style="text-align: right;">Losses</div> <div style="text-align: right;">1117</div>	<p>V.—Indemnification for Loss of Kit.—The attention of officers is invited to paragraph 546, Allowance Regulations, which indicates that indemnification for loss of uniform and equipment is granted solely in aid of its necessary replacement.</p>	<p>A.O. 323.</p> <p>1915.</p>
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Officers invalided from service in the field or elsewhere, whose kit has unavoidably been lost, should satisfy themselves as to the extent to which replacement is necessary (either by reason of their soon becoming fit for general service or by their selection for light military duty) before incurring expense for that purpose, and putting forward claims.

Cases have occurred where officers have re-equipped themselves and have subsequently been found unfit for further service, with the result that the re-provision of kit was found an unnecessary expenditure of money.

A statement should be appended by each officer when preferring his claim for compensation to the effect that he has been found fit for service necessitating provision of the kit claimed for, and the claim should not be paid without this certificate.

Published on the 18th August, 1915.

<div style="text-align: right;">100</div> <div style="text-align: right;">A.O.D.</div> <div style="text-align: right;">140</div>	<p>VI.—ROYAL WARRANT.</p> <p>Honorary Rank.</p>	<p>A.O. 324.</p> <p>1915.</p>
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GEORGE R.I.

WHEREAS WE deem it expedient to amend the regulations regarding honorary rank which may be granted to certain officers in Our Army ;

OUR WILL AND PLEASURE IS that Our Warrant, dated 1st December, 1914, for the Pay, Appointment, Promotion (M 3975)

A 3

Army Orders.—September, 1915.

A.O. 324 tion and Non-Effective Pay of Our Army shall be
1915 amended as follows:—

continued. Article 330. The following shall be *inserted* after line 3 :—

A.O. 324. 1915.	Chief inspector of ordnance machinery Chief inspector of mechanical transport Superintending inspector of works	}	with 24 years' full pay service	}	LIEUTENANT-COLONEL.
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The following shall be *substituted* for line 4 :—

Superintending inspector of works with 22 years' but less than 24 years' full pay service.	}	MAJOR.
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Article 331. In line 1, *after* "rank", the words "up to that of lieutenant-colonel" shall be *inserted*.

Given at Our Court at Windsor, this 12th day of August, 1915, in the 6th year of Our Reign.

By His Majesty's Command,
KITCHENER.

A.O. 325. 1915.	VII.—Woking Military Prison. —The Secretary of State for War, in pursuance of the powers vested in him by Section 133 of the Army Act, has set apart the military prison at Woking as a military detention barrack, and has declared that the same shall be a military detention barrack accordingly from the 23rd August, 1915.	23 <hr/> Gen. No. 2627
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In future, soldiers sentenced to imprisonment who would, under present arrangements, be sent to Woking military prison will be committed to the civil prison, Wormwood Scrubs, London, W.

Published on the 23rd August, 1915.

A.O. 326. 1915.	VIII.—Special Outfit Allowance. —With reference to Army Orders 251 and 257 of 1915, officers who have been promoted from the ranks and have received outfit allowance of 150 <i>l.</i> or 100 <i>l.</i> will not be eligible for the special grants of 5 <i>l.</i> 10 <i>s.</i> 0 <i>d.</i> or 20 <i>l.</i> They will, however, be entitled to the grant of 10 <i>l.</i> if detailed to serve during the war with Imperial units in West Africa.	48 <hr/> Gen. No. 3532
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Army Orders.—September, 1915.

<div style="text-align: right;">55</div> <div style="text-align: right;">R.F.C.</div> <div style="text-align: right;">16</div>	<p>IX.—Badge for Observers, Royal Flying Corps.— A.O. 327.</p> <p>A badge, consisting of the letter "O" and an outspread wing, has been approved for wear by officers who are on the list of qualified observers of the Royal Flying Corps.</p>	<p>1915.</p>
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The badge will be worn on the left breast, above medal ribands, in the same manner as the flying badge is worn by qualified pilots.

<div style="text-align: right;">36</div> <div style="text-align: right;">Gen. No.</div> <div style="text-align: right;">1322</div>	<p>X.—War Loan, 1925-1945—Expeditionary Forces.— A.O. 328.</p> <p>The conditions under which soldiers may invest their savings in the War Loan have been modified as follows :—</p>	<p>1915.</p>
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The discount of 8*d.* on each 5*l.* will no longer be allowed, and instead of a half year's dividend at 4½ per cent. being payable on 1st December, 1915, interest at the rate of 5 per cent. per annum will be payable on that date for each complete month from the date of investment together with a bonus of 1*s.* for each 5*l.*

In the case of soldiers serving with the Expeditionary Force in France (including soldiers in hospital at home) the new conditions will apply to all applications made after 31st August, 1915; and in the case of the Mediterranean Expeditionary Force from the date of the receipt of the notification of the change by units. Paragraph 3 of Army Order 275 of 1915, should be amended accordingly.

The Postmaster General is arranging for the distribution of an explanatory leaflet for the information of all concerned.

Published on the 25th August, 1915.

XI.—Separation Allowances and Allotments. **A.O. 329.**

I.—Payment of allotment offered by the soldier, pending investigation of dependant's claim. **1915.**

<div style="text-align: right;">46</div> <div style="text-align: right;">742</div>	<p>1. In order to mitigate hardship which may be involved by reason of the time necessarily occupied in the investigation of dependant's claims by the Old Age Pension authorities, it has been decided to issue, while the investigation is proceeding, the allotment offered by the soldier on Army Form O 1838.</p>
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(M 3975)

A 4

Army Orders.—September, 1915.

A.O. 329 2. On receipt of Army Form O 1838, the paymaster*
1915 will at once issue a postal draft book for the amount of
continued. the allotment, explaining to the dependant that the
payment is one of allotment only, and that Government
allowance cannot be issued until Army Form O 1839
has been completed and the claim has been investigated.
(A form for this notification will be issued in due
course.†)

3. When the investigation of the claim has been
completed and a weekly rate of allowance assessed, the
paymaster will—

- (a) Notify the County Secretary of the Soldiers' and
Sailors' Families Association, on Army Form
W 3166, that he is about to issue arrears of
Government allowance in order that a state-
ment of sums (if any) advanced may be
furnished.
- (b) On receipt of a reply to the notification referred
to at (a), issue an Army Money Order for the
amount of any arrears that may be due.
- (c) Recall the postal draft book which was issued for
payment of allotment, and on its receipt issue
a new postal draft book for the total weekly
allowance (including excess allotment, if any)
admissible, taking care to secure that there is
no break in the continuity of payment. (As
regards stoppages from weekly payment of
sums advanced by relief committees, see
Part II. of this Army Order).

4. If the dependant's claim is not established the
paymaster will at once notify the County Secretary of
the Soldiers' and Sailors' Families Association on Army
Form W 3167.

**II.—Advances by local relief committees (Soldiers' and
Sailors' Families Association, &c.) on account
of separation allowances and allotments of pay.**

5. The Committee of the National Relief Fund have
intimated that if for any reason the sums advanced to
wives and other dependants cannot be recovered from
accrued arrears, it is their wish that recovery should be
effected by small stoppages from the weekly payments.

* Paymaster in this Army Order means the Regimental Pay-
master, or Secretary, Territorial Force County Association, who
pays separation allowance to the families of the unit.

† Army Form W 3171.

Army Orders.—September, 1915.

Advances to wives.

A.O. 329

1915

continued.

6. In the case of advances to wives, Army Form W 3020 will continue to be forwarded to the paymaster on the day that the advance is made.

7. If the whole amount advanced cannot be recovered from arrears, recovery of any balance will be effected at the rate of 15 per cent. of the normal weekly allowance for Class 20, and 25 per cent. for higher ranks.

Advances to dependants other than wives.

8. In the case of advances to dependants other than wives, Army Form W 3020 will be retained by the local relief committee until Army Form W 3166 is received from the paymaster (*see* paragraph 3 (a) of Part I. of this Army Order).

9. If the whole amount advanced cannot be recovered from arrears, recovery of any balance will be effected at the rate of 15 per cent. of the normal weekly allowance.

10. No payment of arrears will, after receipt of this Army Order, be made to a dependant until Army Form W 3166 has been sent to and returned by the local relief committee.

General.

11. Where stoppages are made from weekly payments, the paymaster will refund the amount to the local relief committee concerned when the whole sum has been recovered.

12. If, through a casualty to the soldier or to the wife or other dependant, separation allowance ceases to be issuable before recovery of the full sum advanced has been completed, the paymaster will refund to the local relief committee the amount actually recovered and explain why the balance cannot be recovered.

13. The paymaster will record in the separation allowance pay list the amount advanced and the amount recovered and refunded.

14. A first supply of Army Forms W 3166 and W 3167 will shortly be sent to paymasters. Further supplies should be indented for as required.

Army Orders.—September, 1915.

A.O. 330. 1915.	XII.—Army Pay Office (Regimental), York.—From 1st September, 1915, inclusive, and until further orders, the Army Pay Office, York, will be divided into two branches—	16
		Northern 432

Army Pay Office, No. 1.

All Regular Hussar regiments of Cavalry.
Infantry (Depôt—Regulars—Special Reserve and
Territorial Force battalions*) of the following :—

West Yorkshire Regiment.
West Riding Regiment.
King's Own Yorkshire Light Infantry.
York and Lancaster Regiment.

All Territorial Force units*—other than Infantry—
administered by West Riding County Association, with
the addition of the following Yeomanry regiments,
administered by other County Associations :—

Northumberland Hussars—administered by North-
umberland County Association.

Yorkshire—East Riding of—administered by East
Riding County Association.

Yorkshire Hussars (one squadron)—administered by
North Riding County Association.

Army Pay Office, No. 2.

Infantry (Depôt—Regulars—Special Reserve and
Territorial Force battalions*) of the following :—

Northumberland Fusiliers.
East Yorkshire Regiment.
Yorkshire Regiment.
Durham Light Infantry.

All Territorial Force units*—other than Infantry—
administered by Northumberland County, Durham
County, East and North Riding County Associations,
except those regiments of Yeomanry in payment of
Army Pay Office, No. 1.

* Separation allowance is issued by Territorial Force Asso-
ciations concerned.

112	XIII.—Officers from Reserve Battalions of New Armies as Reinforcements.	A.O. 331.
Gen. No.	Officers detailed from Reserve battalions of the New Armies as reinforcements for Regular or Territorial battalions, or for units of Overseas Contingents, will be gazetted to Regular units of their regiments, as holding temporary commissions, and their names will be shown in the Monthly Army List in these units, according to the precedence conferred by their temporary commissions.	1915.
3070	They will, if recommended, be eligible for promotion <i>pari passu</i> with officers of Regular battalions.	

Published on the 26th August, 1915.

93	XIV.—National Health Insurance.—1.	A.O. 332.
1266	From 5th July, 1915 (the commencement of the current insurance half-year), stamps and cards will cease to be used for insurance contributions of soldiers, but all stamping outstanding for any period before that date will be completed.	1915.
	2. The procedure for recording the contributions after July, 1915, will be as follows :—	
	<i>I.—Soldiers other than those serving with the Expeditionary Forces.</i>	
	(a) The soldier's contribution (1½d. for each week) will be recovered from him by a stoppage through the pay and mess book, Army Form N 1504.	
	(b) The deductions will be made by account periods, and one entry will be made in the appropriate column for each insured man, representing the contributions for each week on the Monday of which he is in the payment of the company.	
	(c) The total of the stoppages for contributions will be shown on the credit side of the summary (Form 2) under the head "(2) Health Insurance Contributions," and, as the money is not actually paid by the company officer, a contra entry will be made on the Dr. side under "(3) Other items due to the public." "National Health Insurance Commission." The pay and mess book (Army Form N 1504) will be suitably amended when reprinted.	

Army Orders.—September, 1915.

A.O. 332 (d) It will not be necessary for company, &c.,
1915 commanders to make any entry in Form 1 or the
continued. summary of the pay and mess book in respect of the
portion of the Health Insurance contribution payable
by the Army Council. .

(e) In cases where a pay and mess book is not used,
the stoppages for contributions will be dealt with
similarly through the pay list.

(f) The paymaster will charge the total amount of
the soldier's contributions, together with an equivalent
sum representing the Army Council contribution,
against the pay vote, and credit the "National Health
Insurance Commission" in his monthly account. The
paymaster will support the credit by a certificate that
the amount credited to the National Health Insurance
Commission represents the total contributions payable
for all insured men dealt with under this section.

II.—*Soldiers serving with the Expeditionary Forces.*

(a) The insurance of soldiers serving with the
Expeditionary Forces will continue to be dealt with by
the paymaster, who will charge the amount of the
contributions against each soldier's pay account.

(b) When a soldier proceeds to the Expeditionary
Force, a note of the date to which recovery has been
made through the pay and mess book will be made in
his pay account, in order that the charge to the end of
the half year may be correctly assessed. When he
returns from the Expeditionary Force recovery for the
broken period will be made in his pay account from the
beginning of the half year up to the date from which
deductions begin to be made in the pay and mess book
(or pay list if there is no pay and mess book) of the
unit to which he is attached for pay. In the case of
a soldier becoming non-effective, recovery will be made
in the month in which the soldier's pay account is
closed. In all other cases recovery will be made half-
yearly at 30th June and 31st December.

(c) The totals of the amounts recovered from the
soldiers, together with the Army Council's contribution,
will be dealt with as in paragraph (2) (1) (f). The
paymaster will also certify that the amount charged
against the pay vote in respect of the soldiers' contri-
butions has been recorded in the appropriate column of
the men's accounts.

13

Army Orders.—September, 1915.

III.—General.

A.O. 332
1915
continued.

3. The above instructions will not apply to cases in which cards for the current insurance period have already been stamped, *e.g.*, for soldiers transferred or discharged. In such cases the adjustment for the period for which stamps have been affixed will be made as heretofore and the stamped cards (except in case of discharge) forwarded by the company, &c., officer to the regimental paymaster to enable him to check the value of the stamps with the corresponding charges in the pay and mess books. The cards will then be forwarded to the National Health Insurance Commission by the paymaster. In cases where the stamped cards have been handed to men on discharge, a note to that effect will be made opposite the men's names in the pay and mess book.

4. All unused insurance stamps of high values (3s. 3d. and 6s. 6d.) in possession of company, &c., officers will be returned to the cashier, who will give credit for the full value. Stamps for lower values may be exchanged for cash at any post office, but the value of the stamps exchanged at any one time must not exceed 1l.

5. All unstamped cards will be disposed of as directed in paragraph 602, Allowance Regulations. In the exceptional case where it is found, after the blank cards have been disposed of, that contributions due for any period before 5th July, 1915, have not been paid, the company, &c., commander should apply for a card specially to the Insurance Commissioners.

IV.—Recruits.

6. Officers commanding companies, &c., will take steps to insure that each recruit on first joining is furnished with a special postcard (Army Form O 1847), on which he should report his enlistment to the society of which he is a member, or if he is not a member of a society to the Insurance Commissioners, London, S.W.

Applications for supplies of Army Form O 1847 should be addressed to the Secretary, War Office. (C. 2, A.)

7. Any recruit specially enlisted for the period of the war in the New Armies, or any recruit in the Territorial Force, who was not insured before enlistment will be given an opportunity for exercising his option to remain uninsured (*see* Army Order 378 of 1914). If he elects to remain uninsured he should write across the front of the postcard (Army Form

Army Orders.—September, 1915.

A.O. 332 O 1847), "Not insured. Do not wish to be insured,"
1915 add his signature and return the card to the company,
continued. &c., commander, who will send it to the Insurance
Commissioners, London, S.W.

V.—*Discharge, desertion or death.*

8. *Discharge.*—In order to ensure that the soldier on discharge is in a position to claim the benefits to which he is entitled under the Insurance Act, it is necessary that he shall have documentary proof that contributions have been paid during his period of service. The stamped card formerly handed to him on discharge provided this evidence. As this will not be available in future a separate card has been designed (Army Form O 1845) showing briefly the period of his service and that insurance has been paid up to the date of discharge. These cards will be prepared by the paymaster dealing with the soldier's pay accounts in every case in which a man has been insured during service, and sent with the Army Form O 1809 to the officer carrying out the discharge, to be passed to the soldier with the discharge certificate (Army Form B 2079). A card will not be issued in the case of a man who was not insured before enlistment and has elected to remain uninsured during service.

9. *Death or desertion.*—Similar cards (Army Form O 1844) will be prepared by the paymaster directly the death or desertion of a soldier is notified, and forwarded to the Insurance Commissioners, London, S.W.

VI.—*Exemptions.*

10. Any exemption claimed under paragraph 7 of this Army Order or under regulations previously in force will be noted against the soldier's name in the pay and mess book (or pay list if there is no pay and mess book) of the company, &c., with which he is serving, if not forming part of an Expeditionary Force.

11. If the soldier is transferred the exemption will be noted on Army Form O 1809 or O 1809A, for the information of his new company, &c., commander.

12. In all cases the exemption will be conspicuously recorded in the soldier's ledger account (Army Form N 1507 or Army Form W 3085).

Published on the 27th August, 1915.

XV.—Permanent Commissions in the Regular Army (Cavalry, Royal Artillery, Infantry, and Army Service Corps).—The following will be substituted for Army Order 326, of 1914 :—

100
Candidates
5545

A.O. 333.
1915.

1. During the period of the present war, competitive examinations of candidates from the Special Reserve of Officers, the Militia, the Territorial Force, and the ranks for commissions in the regular army, will be suspended, and qualifying literary examinations for such candidates will not be held.

2. Officers (whether Cavalry, Royal Artillery, Royal Engineers or Infantry) belonging to the Special Reserve of Officers, the Militia, or the Territorial Force, who had intended to present themselves at a competitive examination, will be considered for appointment to permanent commissions in the regular army if, and when, they have fulfilled the following conditions.

They must :—

- (a) Have completed not less than six months' service in the Special Reserve of Officers, the Militia, or the Territorial Force.
- (b) Have passed the Army Entrance Examination, or one of the tests accepted in lieu thereof (paragraph 10, "Regulations under which Commissions in the Regular Army may be obtained by officers of the Special Reserve of Officers," &c.).
- (c) Have attained the age of 19 years and not have attained the age of 25.
- (d) Be recommended by their commanding officer as in all respects suitable for appointment to regular army commissions.

3. In addition to those granted under the above conditions, a limited number of permanent commissions in the regular army (Cavalry, Royal Artillery, Infantry, and Army Service Corps) will be awarded each month until further orders to officers of the Special Reserve of Officers, the Militia, or the Territorial Force, and officers holding temporary commissions in the

Army Orders.—September, 1915.

A.O. 333 regular army (other than those of the Royal Army
1915 Medical Corps and Army Veterinary Corps) who fulfil
continued. the following conditions :—

- (a) Have completed not less than six months' service as an officer of the Special Reserve of Officers, the Militia, or the Territorial Force, or as a temporary officer of the regular army—including not less than six weeks' service with the army in the field (unless invalided from the front on account of wounds or sickness caused in and by the service).
- (b) Have attained such a standard of general education as will enable them to perform the duties of officers of the regular army in peace time, *e.g.*, the standard for matriculation at a university.
- (c) Have attained the age of 19 and not that of 25.
- (d) Be specially recommended by the Commander-in-Chief of one of the Expeditionary Forces in the field.

Nominations will be made by the Commander-in-Chief of each of the Expeditionary Forces in the field on the 4th of each month. On appointment to permanent commissions, officers will be given seniority in their regiments or corps from the date of their nomination.

4. Recommendations should be made on Form M.T./315A (copies of which will be supplied to commanding officers on application to the Secretary, War Office, or to a Base Stationery Dépôt).

A.O. 334. **XVI.—Assessment for Income Tax.**—To meet the
1915. convenience of the great majority of army officers the Board of Inland Revenue has decided to dispense with income tax relief claims in the case of the army (when not already made) during the period of the war. Incomes from army funds will be assessed on the basis of the assessment for 1914-15, with due regard to change in the rates of tax on amount of pay. Should any officer desire to claim relief on the basis of his present year's income, he will be at liberty to do so, and should secure a form of claim from his agent or paymaster.

48
 Gen. No.
 3533

17
Army Orders.—September, 1915.

.14
Gen. No. 5783

XVII.—Rates for Billeting.—1. The rates for A.O. 335. 1915. billeting under Section 108A of the Army Act have been revised, with effect from 1st September, 1915, inclusive. The rates for billeting are now as shown in the following table, which will be substituted for that shown in Army Order 164 of 1915 :—

Accommodation, &c., to be provided.	Daily rates payable	
	To the keeper of a victualling house.	To an occupier other than the keeper of a victualling house.
OFFICERS AND SOLDIERS.		
Class I. rates.		
(a) Officers.		
Lodging and attendance for each officer	2s.	3s.
(See note A.)		
(b) Soldiers.		
Lodging with attendance and full subsistence, as defined in the Second Schedule to the Army Act. Full daily rate for each soldier	2s. 3d.	2s. 6d. for one soldier; 2s. 3d. for each additional soldier.
The component items of these total daily rates are as follows, and payment will be made accordingly, when the full daily rate is not applicable :—		
Lodging and attendance ... (See Note B.)	6d.	9d. for one soldier; 6d. for each additional soldier.
Breakfast as specified in Part I. of the Second Schedule of the Army Act	5d.	5d.
Dinner as so specified ...	1s. 1d.	1s. 1d.
Supper as so specified ...	3d.	3d.
Class II. rates.		
Soldiers only.		
Lodging (with bed and attendance) for each soldier, per night, when no meals are furnished and no cooking facilities are required	6d.	6d. for one soldier; 4d. for each additional soldier.
(See Note B.)		

Army Orders.—September, 1915.

A.O. 335 1915 <i>continued.</i>	Daily rates payable	
	Accommodation, &c., to be provided.	<div>To the keeper of a victualling house.</div> <div>To an occupier other than the keeper of a victualling house.</div>
OFFICERS AND SOLDIERS—<i>contd.</i>		
Class III. rates.		
Officers and soldiers.		
(a) Unfurnished accommodation in occupied premises, for each officer or soldier		2 <i>d.</i>
(b) Unfurnished accommodation in otherwise unoccupied premises, for each officer or soldier		1 <i>d.</i>
(See note C.)		
HORSES.		
Class I. rates.		
(i.e., Stabling and Forage)—		
Stable room and 10 lbs. of oats, 12 lbs. of hay, and 8 lbs. of straw, per day for each horse	2 <i>s.</i>	3 <i>s.</i> for the first 14 days 2 <i>s.</i> after 14 consecutive days.
Class II. rates.		
Proper stabling, but without forage	6 <i>d.</i>	6 <i>d.</i>
Class III. rates.		
Accommodation in buildings where proper stabling is not provided, per night		3 <i>d.</i>
(See note D.)		

NOTE A.—An officer shall pay for his food.

NOTE B.—When no meals at all are provided by the householder the Class II. rates will apply. The Class I. rates for accommodation will, however, be issuable in cases in which rations are issued in kind to the soldier to be cooked on the premises, the necessary facilities being given by the householder.

NOTE C.—Class III. rates will not include bed, attendance, or any other domestic facilities, except that (a) will include light and water if available.

NOTE D.—The manure remains the property of the War Department, which is entitled to any benefit arising from its disposal.

Army Orders.—September, 1915.

2. Special attention is directed to the following A.O. 335
points in the application of these rates :—
1915

continued.

(1) *Class I. rates (officers and soldiers).*—Any special terms which may have been made in particular cases will cease from 1st September, and no attempt will in future be made to induce householders to provide board and lodging for soldiers on any other terms than the statutory rates now prescribed.

(2) *Class III. rates (officers and soldiers).*—The rate under (a) of Class III. is intended to apply to cases where an empty room in premises otherwise occupied is provided for accommodating troops. In cases where entire occupation of premises is required, possession will normally be obtained by hiring or (under due authority) by the exercise of the Defence of the Realm Regulations, and, in such cases, billeting notices will in no circumstances be served. The only exception to this rule is when it is certainly known that unoccupied buildings will only be required for a very brief period ; it is for such cases that rate (b) of Class III is provided, and these should very rarely arise.

3. *The transition on 1st September.*—The revised rates will, as stated, take effect from 1st September inclusive, and it will therefore be necessary for commanding officers to take the following action *immediately on receipt of this order* :—

(1) In all cases where the rates or conditions of payment will be changed they will inform the householders or other occupiers concerned.

(2) In addition, it will be necessary to have billeting notices served in some classes of cases, and in these cases they will at once give full particulars to the police to enable this to be done. This is of the greatest importance.

The action required in detail in the various classes of cases is as follows :—

(a) In cases in which troops have been duly billeted with subsistence at the (higher) statutory rates hitherto in force, or in which troops are being subsisted by householders under special arrangements, suitable previous notice will be given to householders by commanding officers at the

Army Orders.—September, 1915.

A.O. 335

1915

continued.

earliest possible moment, to the effect that the rates in this Order will be paid from the date stated. In cases where billeting notices have not already been served by the Police, this will now be necessary.

- (b) In cases in which troops are being accommodated by householders in furnished billets without subsistence, Class I. rates of 9*d.* and 6*d.* will apply where cooking facilities are being provided. In cases in which such facilities are not being provided, the Class II. rates of 6*d.* and 4*d.* will apply. Due warning should be given as above. In cases where billeting notices have not already been served by the Police, this will now be necessary.
- (c) In cases in which the new rate for unfurnished accommodation will apply, due warning should be given as above. In all cases coming under Class III. (a) it will be necessary for *fresh* billeting notices to be served by the police.
- (d) In cases in which horses are being billeted on private householders, with proper stabling, but without forage, due notice will be given of the reduced rate. In cases where billeting notices have not already been served by the Police, this will now be necessary.

4. In connection with these changes officers commanding are reminded that the duty of providing billets falls upon the police, who will as hitherto use their judgment as to the numbers for whom individual householders will be in a position to provide accommodation, furnished or unfurnished, and who will fill up the billeting notices accordingly after any necessary consultation with the military authorities. While the police will no doubt be ready to meet any reasonable suggestions as to the distribution of billets in the billeting area, it is with the police and not with the military authorities that the responsibility rests for the selection of the persons upon whom billeting notices are to be served, and this responsibility must not be interfered with.

5. A revised Army Book 123 M (form for payment) and Army Form B 55 (billeting notice) have been approved and will be issued to all concerned. (It has been separately arranged that if the revised Army Form B 55 is not received by the police in time for serving in those cases in which a billeting notice is

Army Orders.—September, 1915.

necessary, the present form will be used and the house-
holder will be warned, at the time of serving, that the
rates and conditions have been changed).

A.O. 335
1915
continued.

6. The necessary amendments to the Rules for
Billeting (published with Army Order 518 of 1914)
will be issued in due course.

Published on the 28th August, 1915.

121
Finance
310

XVIII.—Rate of Exchange—Expeditionary Force. A.O. 336.
—With reference to paragraph 1, Army Order 301, 1915, 1915.
the rate of exchange for payments to soldiers in France
and for pay and allowances to officers drawn locally
has been fixed at 5 francs—3s. 8d. from the 1st
September, 1915.

Army Orders.—September, 1915.

**ARMY ORDERS NOW PUBLISHED
FOR THE FIRST TIME.**

INSTRUCTIONS, REGULATIONS, &c.

A.O. 337. **Alliances.**—His Majesty the King has been 058
1915. graciously pleased to approve of the 19th Alberta 4009
Dragoons, Canadian Militia, being shown in the
Monthly Army List as allied to the 19th (Queen
Alexandra's Own Royal) Hussars.

A.O. 338. **Victoria Cross.**—1. His Majesty The King has 012
1915. been graciously pleased to award the Victoria Cross 2454
to the undermentioned officers and non-commissioned
officers, in recognition of their most conspicuous bravery
and devotion to duty in the field :—

Captain John Fitzhardinge Paul Butler, The King's
Royal Rifle Corps, attached Pioneer Company,
Gold Coast Regiment, West African Frontier
Force.

For most conspicuous bravery in the Cameroons,
West Africa.

On 17th November, 1914, with a party of 13 men, he
went into the thick bush and at once attacked the
enemy, in strength about 100, including several Euro-
peans, defeated them, and captured their machine gun
and many loads of ammunition.

On 27th December, 1914, when on patrol duty with a
few men, he swam the Ekam River, which was held by
the enemy, alone and in the face of a brisk fire, com-
pleted his reconnaissance on the further bank, and
returned in safety. Two of his men were wounded
while he was actually in the water.

Captain Charles Calveley Foss, D.S.O., 2nd Bn.
The Bedfordshire Regiment.

For most conspicuous bravery at Neuve Chapelle on
12th March, 1915.

After the enemy had captured a part of one of our
trenches, and our counter-attack made with one officer
and 20 men having failed (all but two of the party
being killed or wounded in the attempt), Captain Foss,

on his own initiative, dashed forward with eight men, under heavy fire, attacked the enemy with bombs, and captured the position, including the 52 Germans occupying it. A.O. 338
1915
continued.

The capture of this position from the enemy was of the greatest importance, and the utmost bravery was displayed in essaying the task with so very few men.

Captain John Aidan Liddell, 3rd Bn. Princess
Louise's (Argyll and Sutherland Highlanders),
and Royal Flying Corps.

For most conspicuous bravery and devotion to duty on 31st July, 1915.

When on a flying reconnaissance over Ostend—Bruges—Ghent he was severely wounded (his right thigh being broken), which caused momentary unconsciousness, but by a great effort he recovered partial control after his machine had dropped nearly 3,000 feet, and notwithstanding his collapsed state succeeded, although continually fired at, in completing his course, and brought the aeroplane into our lines, half an hour after he had been wounded.

The difficulties experienced by this officer in saving his machine, and the life of his observer, cannot be readily expressed, but as the control wheel and throttle control were smashed, and also one of the under-carriage struts, it would seem incredible that he could have accomplished his task.

Lieutenant Frederick William Campbell, 1st Canadian Battalion.

For most conspicuous bravery on 15th June, 1915, during the action at Givenchy.

Lieutenant Campbell took two machine guns over the parapet, arrived at the German first line with one gun, and maintained his position there, under very heavy rifle, machine gun, and bomb fire, notwithstanding the fact that almost the whole of his detachment had then been killed or wounded.

When our supply of bombs had become exhausted, this officer advanced his gun still further to an exposed position, and, by firing about 1,000 rounds, succeeded in holding back the enemy's counter-attack.

This very gallant officer was subsequently wounded, and has since died.

Army Orders.—September, 1915.

A.O. 338
1915

No. 8980 Corporal William Cosgrove, 1st Bn. The
Royal Munster Fusiliers.

continued.

For most conspicuous bravery in the leading of his section with great dash during our attack from the beach to the east of Cape Helles, on the Turkish positions, on 26th April, 1915.

Corporal Cosgrove on this occasion pulled down the posts of the enemy's high wire entanglements single-handed, notwithstanding a terrific fire from both front and flanks, thereby greatly contributing to the successful clearing of the heights.

No. 168 Acting Corporal Issy Smith, 1st Bn. The
Manchester Regiment.

For most conspicuous bravery on 26th April, 1915, near Ypres, when he left his company on his own initiative and went well forward towards the enemy's position to assist a severely wounded man, whom he carried a distance of 250 yards into safety, whilst exposed the whole time to heavy machine-gun and rifle fire.

Subsequently Corporal Smith displayed great gallantry, when the casualties were very heavy, in voluntarily assisting to bring in many more wounded men throughout the day, and attending to them with the greatest devotion to duty regardless of personal risk.

The foregoing appeared in the *London Gazette*, dated 23rd August, 1915.

2. His Majesty The King has been graciously pleased to award the Victoria Cross to the undermentioned officer, non-commissioned officer and man, in recognition of their most conspicuous bravery and devotion to duty in the field :—

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2454

Captain Richard Raymond Willis, 1st Bn. The
Lancashire Fusiliers.

No. 1293 Serjeant Alfred Richards, 1st Bn. The
Lancashire Fusiliers.

No. 1809 Private William Keneally, 1st Bn. The
Lancashire Fusiliers.

On the 25th April, 1915, three companies and the headquarters of the 1st Bn. Lancashire Fusiliers, in effecting a landing on the Gallipoli Peninsula to the west of Cape Helles, were met by a very deadly fire

from hidden machine guns which caused a great number of casualties. The survivors, however, rushed up to and cut the wire entanglements, notwithstanding the terrific fire from the enemy, and, after overcoming supreme difficulties, the cliffs were gained and the position maintained. A.O. 338
1915
continued.

Amongst the many very gallant officers and men engaged in this most hazardous undertaking, Captain Willis, Serjeant Richards and Private Keneally have been selected by their comrades as having performed the most signal acts of bravery and devotion to duty.

Captain Lanoe George Hawker, D.S.O., Royal Engineers and Royal Flying Corps.

For most conspicuous bravery and very great ability on 25th July, 1915.

When flying alone he attacked three German aeroplanes in succession. The first managed, eventually, to escape, the second was driven to ground damaged, and the third, which he attacked at a height of about 10,000 feet, was driven to earth in our lines, the pilot and observer being killed.

The personal bravery shown by this officer was of the very highest order, as the enemy's aircraft were armed with machine guns, and all carried a passenger as well as the pilot.

The foregoing appeared in the *London Gazette*, dated 24th August, 1915.

0137
2014 **Distinguished Conduct Medal.**—Lists of warrant officers, non-commissioned officers and men to whom the Distinguished Conduct Medal has been awarded will shortly be issued to all concerned. A.O. 339.
1915.

0137
2015 **Russian Decorations.**—A list of officers, warrant officers, non-commissioned officers and men on whom His Imperial Majesty the Emperor of Russia, with the approval of His Majesty the King, has been graciously pleased to confer rewards for gallantry and distinguished service in the field, will shortly be issued to all concerned. A.O. 340.
1915.

Army Orders.—September, 1915.

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| A.O. 341.
1915. | Appointment of Messing Auditors. —1. In order to ensure uniformity in methods of accounting and to prevent irregularities, it has been decided to bring all regimental accounts for messing and expenditure of cash allowances in lieu of rations under regular monthly audit. Suitable accountants with the necessary clerical staff are being selected by the War Office, and will be appointed forthwith to all commands at home for this purpose.
2. These messing auditors will be authorized to examine any messing and subsistence accounts opened since mobilization, and commanding officers are to render full and accurate statements of such accounts when called upon to do so.
3. Headquarters of commands will direct all units in the command to have their August messing and subsistence accounts on Army Book 48A closed, completed and balanced in periods corresponding with pay and mess books and sent to the messing audit office, the address of which will be notified in command orders in due course. Future monthly accounts will be regularly rendered to these offices within four days of the close of the accounting period.
4. Messing auditors will be supplied by command headquarters with a list of all the units serving in, and of all moves of units into and out of the command, in order that the accounting records may be transferred to the messing audit office concerned.
5. The Inspector of Army Catering, War Office, will direct the duties of this staff. | 53
<hr style="border: none; border-top: 1px solid black;"/> Gen. No.
5573 |
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| A.O. 342.
1915. | Meritorious Service Medal. —The following have been awarded the medal for "Meritorious Service":—
1st Class Master-Gunner W. Crates, late Coast Brigade, Royal Artillery.
Serjeant-Major J. Gunter, late 107th Foot.
Serjeant W. Moulden, late District Staff, Royal Artillery.
Colour-Serjeant H. Rose, late Permanent Staff, 1st Vol. Bn. Essex Regiment.
Serjeant T. B. Tope, late 1st Bn. Connaught Rangers.
Quartermaster-Serjeant T. Weale, late Permanent Staff, 3rd Bn. South Yorkshire Regiment, formerly of the 95th Foot.
Serjeant S. Wilson, late 42nd Foot. | 68
<hr style="border: none; border-top: 1px solid black;"/> Gen. No.
2639 |
|----------------------------------|--|---|

Army Orders.—September, 1915.

9
Cadets
1699

Recognition of Cadet Units.—The following additional cadet units have been reported as recognized by the Territorial Force Associations :—

A.O. 343.
1915.

Territorial Force Association.	Cadet unit.	Territorial Force unit to which affiliated.	Date of recognition by Association.
Cornwall ...	"C" Company, 1st Cadet Battalion of Cornwall.	4th Bn. The Duke of Cornwall's Light Infantry.	1915. 18th Aug.
Devon ...	St. Peter, Plymouth Cadet Company, Church Lads' Brigade.	...	3rd Aug.
" ...	Cockington Cadet Company, Church Lads' Brigade.	...	3rd Aug.
" ...	Newton College Cadet Corps.	5th (Prince of Wales's) Bn. The Devonshire Regt.	3rd Aug.
" ...	Crediton Grammar School Cadet Corps.	6th Bn. The Devonshire Regt.	3rd Aug.
Dorset ..	Wimborne Grammar School Cadet Corps.	4th Bn. The Dorsetshire Regt.	20th July.
London, County of.	St. Mark's (Peckham) Cadet Corps.	...	1914. 22nd May.
"	Alleyns School Cadet Corps.	21st (County of London) Bn. The London Regt. (1st Surrey Rifles).	1915. 14th July.
"	Wandsworth Technical Institute Cadet Corps.	...	14th July.
Shropshire...	No. 8 Company, 1st Cadet Battalion, The King's (Shropshire Light Infantry).	4th Bn. The King's (Shropshire Light Infantry).	22nd July.
Somerset ...	Wedmore Cadet Corps	4th Bn. Prince Albert's (Somerset Light Infantry).	31st July.

Army Orders.—September, 1915.

A.O. 343 1915 <i>continued.</i>				
	Territorial Force Association.	Cadet unit.	Territorial Force unit to which affiliated.	Date of recognition by Association.
	Surrey ...	Sutton County School Cadet Corps.	...	1915. 14th June.
	Warwick ...	King Edward's Grammar School (Five Ways) Cadet Corps.	...	15th July.
	York (West Riding).	Pannal Ash College Cadet Corps.	5th Bn. The Prince of Wales's Own (West York- shire Regt).	21st July.
	"	Cockburn High School (Hunslet) Cadet Corps.	...	18th May.
	"	5th Duke of Wel- lington's (West Riding) Cadet Battalion.	5th Bn. The Duke of Wel- lington's (West Riding Regt).	8th June.

NOTES.—The designation of the St. Margaret, Whalley Range, and St. Clement's, Urmston Cadet Corps, Church Lads' Brigade, recognized in Army Order 79 of 1915, will be in future the 6th Manchester Cadet Battalion, Church Lads' Brigade.

The designation of the Walthamstow Cadets, recognized in Army Order 79 of 1915, will be in future the Walthamstow and Leyton Cadets.

A.O. 344. **Recognition of Voluntary Aid Detachments.—**
1915. A further list of detachments, which have been registered at the War Office, is printed as an Appendix to this Order.

83
1700

A.O. 345. **Discharges — Royal Artillery.—**The Discharge
1915. Dépôt, Gosport, having been closed, all warrant officers, non-commissioned officers and men of the Royal Artillery arriving from abroad for discharge, should be sent to the following dépôts :—

114
Artillery
4808

Royal Horse Artillery.—To Dépôt, Royal Horse Artillery, Woolwich.

Royal Field Artillery.—To No. 3 Dépôt, Royal Field Artillery, Hillsea.

Royal Garrison Artillery.—To No. 2 Dépôt, Royal Garrison Artillery, Gosport.

Army Orders.—September, 1915.

121 Supplies 345	Improper Disposal of Rations and Forage.—	A.O. 346.
	Cases having occurred of the illicit disposal of rations and forage, it is notified that, in so far as civilians are concerned, such articles remain the property of the State until consumed. Commanding officers will take effective measures to ensure that no portion of the ration which is capable of being used as human food is illegally sold or otherwise made away with. They will deal severely with soldiers under their command found to be implicated in such illicit traffic, and will immediately report to the police authorities all such cases as may come under their notice, with a view to taking proceedings under Section 156 of the Army Act against the buyers or receivers of these articles.	1915.

18 R.F.C. 55	King's Regulations—Amendment.—	Paragraph 282	A.O. 347.
	(iii.) <i>Add</i> “*Technical Quartermaster-Serjeant, R.F.C.” and “Non-technical Quartermaster-Serjeant, R.F.C.”		1915.

46 557	Territorial Force Regulations, Appendix XXVI.—	A.O. 348.
	1. <i>For</i> the table in paragraph 14A (added by Army Order 265 of 1915) <i>substitute—</i>	1915.

A.O. 348. 1915.		To Officer i/c Terri- torial Force Records.	To Terri- torial Force County Association.	To Fixed Centre Pay- master.	To Command Pay- master at Colonial station.
	—				
	(a) <i>By a Unit serving at Home.</i>	Daily ...	Daily ...	Daily
	(b) <i>In respect of a Unit serving with an Expeditionary Force.</i>	Weekly, by A. G. at the Base.	Weekly, by Base Paymaster.	Weekly, by Base Paymaster	...
	(c) <i>By a Unit serving at a Colonial station or in Egypt.</i>	Weekly ...	Weekly	Daily.
	(d) <i>By a Unit serving in India.</i>	Weekly ...	Weekly

Army Orders.—September, 1915.

A.O. 348 2. *Insert new paragraph—*

1915

continued.

A.O. 348.

1915.

31g. All casualties affecting members of the permanent staff will be notified at once to the Officer i/c Territorial Force Records, who will report them to the officer i/c records of the warrant and non-commissioned officers' regular unit, and in cases where the issue of separation allowance is affected, to the fixed centre paymaster of the warrant and non-commissioned officers' regular unit.

A.O. 349. Training Manual—Signalling (Provisional),

1915.

1915.—This manual has been approved and copies will shortly be issued to all concerned.

Training Manual—Signalling, 1907 (Reprint 1911), promulgated by Army Order 144 of 1911. Training Manual—Signalling, Part II. (1914), promulgated by Army Order 421 of 1914, and all appendices and amendments to Parts I. and II. are *cancelled*.

40

W.O.

2512

A.O. 350. Separation Allowance and Allotments of Pay.—

1915.

1. A pamphlet of regulations embodying the Army Orders, &c., previously issued on these subjects for the period of the present war has been approved, and copies will shortly be issued to all concerned.

2. The following amendments will be made in this pamphlet :—

(1) *For* paragraph 90 *substitute—*

A.O. 350.

1915.

90. Payment will ordinarily be made weekly in advance by means of postal drafts. The front page of the book of drafts will be filled in from the particulars shown in Army Form N 1536 (the surname of the payee will be shown first), the weekly amount inserted on each of the weekly drafts, and the front page stamped at the appropriate place with the metal money order date stamp of the issuing office and with the rubber stamp showing the address to which the cover of the book should be returned. The postmaster should not pay on any book unless the cover has been stamped with the metal money order date stamp. When a book is issued after the date of the first draft in the book the earlier drafts will be cancelled. The numbers of the drafts and the date of issue will be entered in the appropriate column of Army Form N 1536.

46

741

A.O. 350. (2) Para. 92, *add—*“The original amount of the draft
1915. will not be increased under any circumstances.”

(3) *Add new paragraph—* A.O. 350
46 92A. The method of cancelling a postal draft will be 1915
756 to tear off and destroy half the draft. *continued.*

(4) *For the first six lines of para. 96 substitute—*

46 96. Except as provided in para. 95, the procedure A.O. 350.
711 when an alteration in rate is necessary will be as 1915.
follows :—

- (a) The postal draft book will be recalled between two payment days. The envelope containing the recall notice (Army Form W 3022) will be marked "Urgent—Recall Notice" in the top left hand corner, and an envelope (bearing the "Official Paid" frank) addressed to the paymaster, with distinctive marking, will be enclosed for return of the draft book.
- (b) If the alteration in rate is permanent the book will be cancelled and a new book issued.
- (c) If the alteration is due to a temporary decrease, *e.g.*, the stoppage of the soldier's pay during imprisonment, the drafts will be altered as necessary and the alteration attested by the date stamp.
- (d) The new or amended books will be posted so as to reach the postmaster before the next payment day.

(5.) Para. 112. *Add at end of paragraph—*

"If the number of books originally demanded is found to be insufficient, supplementary demands may be made, but these will be limited to the anticipated additional requirements for one month, when further supplementary demands may be made if necessary."

(6) *For paragraph 110 substitute—*

ADVANCES BY S. & S.F.A., ETC.

46 110. Advances made by the Soldiers' and Sailors' A.O. 350.
742 Families Association or other Committees which are 1915.
recoverable from separation allowance, will be dealt with as follows :—

Advances to wives.

- (i) In the case of advances to wives, Army Form W 3020 will be forwarded to the paymaster on the day that the advance is made.

Army Orders.—September, 1915.

A.O. 350
1915
continued.

- (ii) If the whole amount advanced cannot be recovered from arrears, recovery of any balance will be effected at the rate of 15 per cent. of the normal weekly allowance for Class 20, and 25 per cent. for higher ranks.

Advances to dependants other than wives.

- (iii) In the case of advances to dependants other than wives, Army Form W 3020 will be retained by the local relief committee until Army Form W 3166 is received from the paymaster.
- (iv) If the whole amount advanced cannot be recovered from arrears, recovery of any balance will be effected at the rate of 15 per cent. of the normal weekly allowance.

General.

- (v) Where stoppages are made from weekly payments, the paymaster will refund the amount to the local relief committee concerned when the whole sum has been recovered (as regards refunds by Territorial Force Associations, see Appendix G.)
- (vi) If, through a casualty to the soldier or to the wife or other dependant, separation allowance ceases to be issuable before recovery of the full sum advanced has been completed, the paymaster will refund to the local relief committee the amount actually recovered and explain why the balance cannot be recovered.
- (vii) The paymaster will record in the separation allowance pay list the amount advanced and the amount recovered and refunded.

(7.) Paragraph 111 is *cancelled*.

A.O. 351. 1915.	Continuance of Separation Allowance—Soldiers Reported Dead or Missing.—1. The following will be substituted for paragraph 3 of Army Order 61 of 1915 :—	46 F. 130
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A.O. 351. 1915	3. On receipt of Army Form W 3037, the paymaster will at once communicate with the person to whom separation allowance is being issued, on Army Form W 3038. Where payment is being made to a wife, the period of continuance and the date on which the last of the 26 weekly payments will fall due will be
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Army Orders.—September, 1915.

shown on Army Form W 3038, and the identity certificate will be recalled for cancellation of any superfluous ring spaces. In the case of a dependant, pending further instructions, no definite period of continuance will be notified on Army Form W 3038; the words in italics in the second paragraph of that form will be deleted, the paragraph will be completed by the addition of the word "temporarily," and the payee's identity certificate will not be recalled for cancellation of ring spaces, until the period of the continuance of the allowance is promulgated.

2. The above amendment will also apply to the procedure in the case of soldiers reported missing (Army Order 123 of 1915), except that the period of continuance shown on Army Form W 3038A will be as laid down in Army Order 93 of 1915.

79 War Establishments.—Amendments to War Estab- **A.O. 352.**
7984 **lishments, Part VII., New Armies, 1915, have been** **1915.**
approved, and will be issued to all concerned.

8 Regulations for Supply, Transport and Barrack **A.O. 353.**
A.S.O. **Services.—1. Revised regulations have been approved,** **1915.**
79 and copies will shortly be issued to all concerned.

2. The following Army Orders are *cancelled* :—

140 (and the regulations issued therewith), 289 and 318 of 1908.

26, 95 (so far as it relates to the Regulations for Supply, Transport and Barrack Services), 119 and 140 of 1909.

19, 89, 150, 182, 273, and 320 of 1910.

47, 74, 113, 202, and 260 of 1911.

50, 126, 161, 274, 300, and 332 of 1912.

22, 93, 175, 250, 316 and 384 of 1913.

103 Rules for the Management of Garrison and **A.O. 354.**
Gen. No. **Regimental Institutes.—1. Revised rules have now** **1915.**
1412 been approved and copies will shortly be issued to all concerned.

2. The following Army Orders are *cancelled* :—

334 of 1912 (paragraph 1 and the rules issued thereunder); and 30 and 200 of 1915.

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B

Army Orders.—September, 1915.

- A.O. 354** 3. *King's Regulations*.—The provisions of paragraphs
1915 1180 to 1183 and 1185 to 1191 having been incorporated
continued. in the above-mentioned rules, these paragraphs are
hereby *cancelled*; and the words "General Instructions"
under the heading are to be *deleted*.
- A.O. 355.** Musketry Regulations, Part I., 1909 (reprinted 104
1915. 1914)—Amendment.—Paragraph 431, lines 7 and 8. Gen. No.
For "18 to 22 inclusive" substitute "18, 19, 21, 22 3632
and 23".
- A.O. 356.** Instructions regarding the issue of Clothing A.C.D.
1915. and Necessaries during Mobilization, issued with Clothing
Army Orders, dated 1st August, 1915.—Amendments Regs.
have been approved and copies were issued to all con- 1112
cerned with Army Orders dated 1st August, 1915.
- A.O. 357.** Instructions on the Quarters of Troops in Gen. No. 14
1915. Billets and Hired Buildings have been approved, 3341
and copies will shortly be issued to all concerned.
- A.O. 358.** Notes on Electricity.—A revised edition has been 40
1915. approved, and copies will shortly be issued to all W.O.
concerned. 2328
- A.O. 359.** War Establishments, Part V., 1915—Amendments 79
1915. —1. Royal Engineers, Special Reserve, page 28. In 6162
first column, *under* "Royal Anglesey" and "Royal
Monmouthshire," for "No. 1 Depot" and "No. 2
Depot" read "Depôt A" and "Depôt B," respectively.
In last column, for "Company" read "Companies."
Opposite "Depôt A Company and Headquarters" (as
amended), in 15th column (Majors) *insert* "1"; in 18th
column, for "1" read "2"; in 19th column, for "5"
read "7"; in 22nd column, for "4" read "6"; in 24th
and 25th columns, for "7" read "11" and for "8" read
"12," respectively. In 26th column, for "123" read
"236" and for "182" read "295," and amend totals
accordingly.
2. Foot Guards, Reserve Battalion, pages 32 and 33.
The Grenadier and Coldstream Guards will each have
six extra companies and a second major at Head-
quarters, and the Scots Guards and Irish Guards will
each have two extra companies and a second major at
Headquarters. The last note on page 33 should be
amended accordingly.

In first column, page 32, above "Company quarter-master-serjeants" *insert* new line "Colour-serjeant-instructors-in-musketry;" in second column in new line *insert* "1 (h)" and amend totals accordingly. A.O. 359
1915
continued.

Add a footnote to page 33 :—

"(h) The Reserve battalions of the Grenadier Guards and the Coldstream Guards will have 2."

3. Pages 32—42. *Opposite* "Lieutenant-Colonel" in 7th column (Officers' Horses), for "2" read "1" and amend totals accordingly.

4. Cyclist Training Centre, page 45. *Opposite* "Corporals" in third column, for "42" read "60" and amend totals accordingly.

In first column, *before* "Lance-serjeants" and "Lance-corporals," *insert* "Paid."

<div style="text-align: right;">40</div> <div style="border-top: 1px solid black; padding-top: 2px;">W.O.</div> <div style="border-top: 1px solid black; padding-top: 2px;">2357</div>	<p>Handbook for Military Artificers.—1. A revised edition has been approved and copies will shortly be issued to all concerned. A.O. 360. 1915.</p>
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2. Army Orders 275 of 1910 (and the edition promulgated thereby), 127 of 1912, 362 and 394 of 1913, and 170 and 205 of 1914 are *cancelled* so far as they refer to this handbook.

<div style="text-align: right;">57</div> <div style="border-top: 1px solid black; padding-top: 2px;">Gen. No.</div> <div style="border-top: 1px solid black; padding-top: 2px;">4416</div>	<p>Handbooks.—1. 13-pr. and 18-pr. Q.F.—Amend- ments have been approved and copies will shortly be issued to all concerned. A.O. 361. 1915.</p>
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<div style="text-align: right;">40</div> <div style="border-top: 1px solid black; padding-top: 2px;">War Office</div> <div style="border-top: 1px solid black; padding-top: 2px;">2539</div>	<p>2. 18-pr. Q.F. Gun, 1913.—Amendments have been approved and copies will shortly be issued to all concerned.</p>
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<div style="text-align: right;">40</div> <div style="border-top: 1px solid black; padding-top: 2px;">War Office</div> <div style="border-top: 1px solid black; padding-top: 2px;">2643</div>	<p>3. Drill for B.L. 9-2-inch B. Marks VI. and VI.c Guns on Mark I. H.A. Mounting.—This handbook has been approved and copies will shortly be issued to all concerned.</p>
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<div style="text-align: right;">40</div> <div style="border-top: 1px solid black; padding-top: 2px;">W.O.</div> <div style="border-top: 1px solid black; padding-top: 2px;">2452</div>	<p>4. 15-pr. Q.F. Gun, Section Gun Drill.—A revised edition of this Gun Drill has been approved, and copies will shortly be issued to all concerned.</p>
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The 1912 edition, reprinted with amendments, 1915, is hereby *cancelled*; also Army Orders 128 of 1912, and 109 and 215 of 1913, so far as they refer to this Gun Drill.

Army Orders.—September, 1915.

A.O. 362.
1915.

BOOKS, FORMS, &c.

Military Books.

1. The following books have been placed on sale :—

	Price.
	s. d.
Handbook for the 5-inch B.L. Howitzer, 1915	0 11
Manual of Coast Defence Range Finding, Part I. <i>Addendum.</i> Self-Contained—Base Instruments, 1915 ...	0 1
Short History—The King's Own Scottish Borderers ...	0 1
The Cadet List of all Cadet Units which had received official recognition on 31st March, 1915	0 7
The Quarterly Army List, July, 1915	10 7

Army Forms approved.

2. The following Army Forms have been approved :—

Mobilization Store Tables.

- Army Form G 1098-38H, "Pack Section—Wireless." Dated July, 1915.
- Army Form G 1098-108B, "A Divisional Ammunition Column (New Armies) (with Heavy Draught Horses)." Dated August, 1915.
- Army Form G 1098-123A, "A Reserve Park (New Armies) (Light Draught Horses or Mules)." Dated August, 1915.
- Army Form G 1098-143, "Inland Water Transport Section." Dated August, 1915.
- Army Form G 1098-149, "A Railway Company (Construction) (N.E.F.)." Dated August, 1915.
- Army Form G 1098-149A, "A Railway Company) (Construction) (N.E.F.) (Mediterranean)." Dated July, 1915.
- Army Form G 1098-153, "A Siege Artillery Brigade (6-inch B.L., Mark VII., Gun, on Travelling Carriage)." Dated August, 1915.
- Army Form G 1098-159, "Army Artillery Ammunition Park." Dated July, 1915.
- Army Form G 1098-160, "General Headquarters Ammunition Park." Dated July, 1915.
- Army Form G 1098-161, "An Auxiliary Mechanical Transport Company (Motor Buses)." Dated July, 1915.
- Army Form G 1098-162, "Mobile Repair Unit, A.S.C." Dated July, 1915.

Army Orders.—September, 1915.

- Army Form G 1098-163, "Labour Battalion." Dated A.O. 362
August, 1915. 1915
Army Form G 1098-164, "Mechanical Transport Com- continued.
pany, allotted to a Siege Artillery Brigade (6-inch
B.L. Howitzer Equipment)." Dated August, 1915.
Army Form G 1098-165, "An Ammunition Sub-Park."
Dated August, 1915.
Army Form G 1098-166, "A Mechanical Transport
for Headquarters of a Siege Artillery Brigade
(9.2-inch B.L. Howitzers)." Dated August, 1915.
Army Form G 1098-167, "Mechanical Transport Section
for Siege Artillery Battery (8-inch B.L. Howitzers)."
Dated August, 1915.
Army Form G 1098-168, "Ammunition Park (60-pr.
B.L.)." Dated August, 1915.

Mobilization Store Tables (Territorial Force).

- Army Form G 1099-2, "Headquarters of a Provisional
Brigade." Dated August, 1915.
Army Form G 1099-5, "Yeomanry Squadron, a Pro-
visional Brigade." Dated August, 1915.
Army Form G 1099-27c, "A Brigade Train, Pro-
visional Brigade." Dated August, 1915.
Army Form G 1099-29A, "A Field Ambulance, Pro-
visional Brigade." Dated August, 1915.

A distribution of the above-mentioned 21 tables has
been made to the Assistant Director of Ordnance
Stores of Commands for redistribution to those con-
cerned.

- Army Form O 1795B, "Notification of issue of Allot-
ment or of alteration in Rate" (for use when the
Soldier's Pay Account is not compiled in the office of
the Paymaster issuing Allotment).

Copies of this form have been sent to Regimental
Paymasters and Secretaries, Territorial Force Associa-
tions.

- Army Form O 1844, "Certificate that a Soldier was
insured for the purposes of National Health Insur-
ance up to the date of Death or Desertion."
Army Form O 1845, "Certificate that a Soldier was
insured for the purposes of National Health Insur-
ance up to the date of Discharge (or Demobiliza-
tion)."

A distribution of these two forms has been made to
Regimental Paymasters.

Army Orders.—September, 1915.

A.O. 362 Army Form O 1847, "Post Card in lieu of Army Insurance Card." To be handed to each Recruit on joining.
1915
continued.

Army Form W 3148, "Account of Prisoner of War."

Copies of these two forms should be indented for by those concerned.

Army Form W 3149, "Weekly Hospital Return of men discharged on Sick Furlough."

Army Form W 3150, "Hospital Form; men recommended as ready for Discharge."

Copies of these two forms have been distributed to Officers in Charge, Central Hospitals.

Army Form W 3151, "Corn Harvest; Release of Soldiers for."

Army Form W 3158, "Diary of Messages sent and received; Coast Defences."

Army Form W 3159, "Diary of Headquarters Section; Coast Defences."

Army Form W 3160, "Diary of Patrols; Motor Cyclists—Coast Defences."

A distribution of these three latter forms has been made to General Officers Commanding, Coast Defences.

Army Form W 3166, "Memorandum to Secretaries, S. and S.F.A. re award of allowance for Dependant."

Army Form W 3167, "Notification to Secretaries, S. and S.F.A. that claim for Allowance has not been established."

Copies of these two forms have been forwarded to Regimental Paymasters and Secretaries, Territorial Force Associations.

Army Forms revised.

3. The following Army Forms have been revised. Previous prints are obsolete and should be wasted :—

Army Form B 104-102, "Territorial Force; Weekly Return showing total number of Imperial Service, rank and file, and the number eligible to be sent abroad as Drafts."

A distribution of this form has been made to Territorial Force record offices.

Mobilization Store Tables.

Army Form G 1098-1, "General Headquarters and Headquarters of an Army." Dated July, 1915.

Army Form G 1098-3A, "Headquarters of an Infantry Brigade (Territorial Force)." Dated, July, 1915.

Army Orders.—September, 1915.

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- Army Form G 1098-7, "Motor Machine-Gun Battery." **A.O. 382**
Dated August, 1915. **1915**
- Army Form G 1098-13A, "An Anti-Aircraft Gun Detachment (two 13-pr. Q.F. Guns)" (and Corrigenda). Dated July, 1915. *continued.*
- Army Form G 1098-15, "Field Artillery (Howitzer) Brigade (Q.F. 4.5-inch Howitzer Equipment)." Dated July, 1915.
- Army Form G 1098-17, "Headquarters of Divisional Artillery." Dated July, 1915.
- Army Form G 1098-18, "A Heavy Artillery Battery and Ammunition Column (R.G.A.) (60-pr. B.L. Equipment)." Dated August, 1915.
- Army Form G 1098-24B, "A Siege Artillery Brigade (Light), 6-inch B.L. Howitzer Equipment)." Dated August, 1915.
- Army Form G 1098-29, "Headquarters of Divisional Engineers." Dated August, 1915.
- Army Form G 1098-31, "A Bridging Train (Horse Transport)." Dated August, 1915.
- Army Form G 1098-31A "A Bridging Train (Mechanical Transport)." Dated August, 1915.
- Army Form G 1098-36, "A Railway Company (Construction) (8th and 10th Railway Companies R.E.)." Dated July, 1915.
- Army Form G 1098-37B, "An Army Headquarters Signal Company." Dated, August, 1915.
- Army Form G 1098-38A, "An Army Corps Headquarters Signal Company." Dated, August, 1915.
- Army Form G 1098-38c, "A Motor Wireless Section." Dated July, 1915.
- Army Form G 1098-38L, "Wagon Section, Wireless." Dated July, 1915.
- Army Form G 1098-42, "Railway Supply Detachment." Dated August, 1915.
- Army Form G 1098-43B, "Pioneer Battalion (New Armies)." Dated August, 1915.
- Army Form G 1098-48A, "A Yeomanry Squadron (Divisional Mounted Troops)." Dated August, 1915.
- Army Form G 1098-65A, "General Hospital (1,040 Beds)." Dated August, 1915.
- Army Form G 1098-74, "Cavalry Division Signal Squadron." Dated August, 1915.
- Army Form G 1098-85B, "A Divisional Supply Column." Dated August, 1915.
- Army Form G 1098-89, "Mobile Veterinary Section." Dated August, 1915.

Army Orders.—September, 1915.

A.O. 362 Army Form 1098-102, "An Army Troops Company, 1915 Royal Engineers." Dated August, 1915.

continued. Army Form G 1098-105, "Headquarters of Divisional Artillery (New Armies)." Dated August, 1915.

Army Form G 1098-107, "Field Artillery (Howitzer) Brigade (New Armies)." Dated July, 1915.

Army Form G 1098-109A, "Heavy Artillery Battery and Ammunition Column (New Armies) (4.7-inch Q.F. Equipment)." Dated August, 1915.

Army Form G 1098-110, "An Infantry Battalion (New Armies)." Dated July, 1915.

Army Form G 1098-111, "Headquarters of a Division (New Armies)." Dated August, 1915.

Army Form G 1098-112, "Headquarters of an Infantry Brigade (New Armies)." Dated August, 1915.

Army Form G 1098-113, "Headquarters of Divisional Engineers (New Armies)." Dated August, 1915.

Army Form G 1098-114, "Field Company (New Armies)." Dated August, 1915.

Army Form G 1098-119, "Divisional Train (New Armies)." Dated July, 1915.

Army Form G 1098-120, "Field Ambulance (New Armies)." Dated August, 1915.

Army Form G 1098-121, "A Divisional Ambulance Workshop, A.S.C." Dated August, 1915.

Army Form G 1098-122, "Cyclist Company—Divisional Mounted Troops (New Armies)." Dated August, 1915.

Army Form G 1098-123, "Reserve Park (2-horsed Wagons)." Dated August, 1915.

Army Form G 1098-124, "A Sanitary Section." Dated August, 1915.

Army Form G 1098-126, "Motor Ambulance Convoy." Dated August, 1915.

Army Form G 1098-129, "A Tunnelling Company (Royal Engineers)." Dated August, 1915.

Army Form G 1098-145, "Corps Troops Supply Column." Dated August, 1915.

Copies of the above-mentioned 37 tables have been sent to the Assistant Director of Ordnance Stores of Commands for redistribution to those concerned.

Army Form W 3130, "Draft-finding Units (Infantry) ; Return of numbers available for Drafts, &c."

Copies of this form should be indented for as required.

Army Orders.—September, 1915.

Army Form cancelled.

A.O. 362

4. The following Army Form has been cancelled :—
Army Form N 1535, "Pay Sheet of Civilians employed
by Departments."
Army Form O 1603 should be used instead.

1915
continued.

Memoranda.

An amendment slip to Army Form B 179 (Medical Report on an Invalid) has been printed and copies are available for issue.

Copies of this slip should be indented for as required.

With reference to Army Books 207A and 208A, loose folios have been printed for the following :—

Paymaster's Advances	A.B. 207A
Expenditure	"
Receipts	A.B. 208A
Barrack Damages	"
Paymaster's Advances	"

Copies of these folios should be indented for by Command Paymasters as may be required.

LIST OF CHANGES IN WAR MATÉRIEL, &c.

A list of changes in war matériel and patterns of military stores which have been approved and sealed, with instructions relating thereto, is issued herewith to all concerned.

By Command of the Army Council,



(M 3975)

C

Army Orders.—September, 1915.

APPENDIX TO ARMY ORDER 344.

VOLUNTARY AID DETACHMENTS.

Counties, &c., are arranged in alphabetical order.

ENGLAND AND WALES.

No.	Detachment.	Classification.	By whom organized.
48	Cambridge ...	Women's ...	British Red Cross Society.
14	Cardigan ...	" ...	
25	Cheshire ...	Men's ...	
27	" ...	" ...	
124	" ...	Women's ...	
126	" ...	" ...	
128	" ...	" ...	
62	Cornwall ...	" ...	St. John Ambulance Brigade.
64	" ...	" ...	
50	Derby ...	" ...	
71	Durham ...	Men's ...	
120	Essex ...	Women's ...	British Red Cross Society.
81	Glamorgan ...	Men's ...	
134	" ...	Women's ...	
136	" ...	" ...	
138	" ...	" ...	St. John Ambulance Brigade.
216	Hants ...	" ...	
51	Kent ...	Men's ...	County Association.
53	" ...	" ...	British Red Cross Society.
166	" ...	Women's ...	St. John Ambulance Association.
168	" ...	" ...	British Red Cross Society.
51	Lancashire, East ...	Men's ...	
218	" ...	Women's ...	St. John Ambulance Association.
36	Leicester* ...	" ...	St. John Ambulance Brigade.
1	Lincoln* ...	Men's ...	British Red Cross Society.
6	" ...	Women's ...	
62	" ...	" ...	
35	London, County of ...	Men's ...	
244	" ...	Women's ...	

* In place of detachment resigned.

Army Orders.—September, 1915.

No.	Detachment.	Classification.	By whom organized.
19	Middlesex	Men's	County Association.
21	"	"	
16	Monmouth	Women's	
18	"	"	
102	Stafford	"	British Red Cross Society.
96	Suffolk	"	
128	Surrey	"	
42	Warwick*	"	
74	"	"	St. John Ambulance Association.
20	Westmorland	"	
72	Worcester	"	British Red Cross Society.
74	Yorkshire, North Riding.	"	
128	Yorkshire, West Riding.	"	St. John Ambulance Association.
180	" "	"	
132	" "	"	

SCOTLAND.

2	Bute	Women's	British Red Cross Society, Scottish Branch.
1	Caithness	Men's	
34	Elgin	Women's	
8	Linlithgow	"	
10	"	"	

CHANNEL ISLANDS.

8	Jersey	Women's	St. John Ambulance Association.
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* In place of detachment resigned.

Army orders.

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